



DRAFT PROPOSED Science Committee Terms of Reference

Chair	<p>The Chair must be a Science Committee (SC) member researcher and shall be elected by the Science Committee for a 2 year term with the possibility of a 1 year renewable option.</p> <p>Members marked by an “**“below are appointed by virtue of their role with OC. The remaining members will be selected by the Nominations Committee. The Chair of the SC will be an ex-officio voting Director of OC’s Board of Directors.</p>
Membership	<p>SC will have the following voting members:</p> <ul style="list-style-type: none">• Chair• Vice-Chair• SC - Subcommittee Representatives* Clinical Practice (Adult & Peds, Certified Bariatric Educator) Public Health Policy, Weight Bias, Basic & Biomedical Science• Scientific Director• One student new professional (SNP) representative**• One community representative <p>There will be one ex-officio, non-voting member:</p> <ul style="list-style-type: none">• Network Manager <p><u>* CON Organizational Chart</u></p> <p>**A “new professional” is defined as less than 5 years after graduation of highest degree.</p>
Meetings	<p>The SC will meet in person at least once per year, with additional teleconference meetings as required.</p>
Quorum	<p>A simple majority of the SC members entitled to vote shall constitute a quorum at any meeting of the SC.</p>
Mandate	<p>SC will advise the Scientific Director and the Board of Directors on research, knowledge translation, clinical, public health policy, and education strategies, in accordance with the Network goals and the overarching directions set out by the Board of Directors.</p>



**DRAFT PROPOSED Science Committee
Terms of Reference**

Roles and Responsibilities	<p>SC will:</p> <ol style="list-style-type: none">1) Strategically identify research priorities and direct the network about how to address them.2) Enable training and networking opportunities by identifying gaps in capacity in obesity research and practice.3) Recommend KTE (knowledge translation education) strategies (research synthesis, consensus statements, networking between researchers and practitioners etc.) to address gaps in policy and practice relevant to obesity.4) Initiate and oversee evaluation of strategic initiatives and report to, via the Chair and/or the Scientific Director.5) Ensure strategic initiatives are conducted with due consideration of the highest possible ethical standards.6) Serve as OC ambassadors and facilitate linkages between OC researchers and stakeholders (i.e. connecting OC with community, industry, policy makers engaged in obesity related activities related to our mandate and priorities).
Evaluation	<p>The SC will review its own terms of reference every year.</p>
Authority	<p>The SC is established under the authority of OC's Board of Directors. It is an advisory body to the Board of Directors and to the Scientific Director.</p>
Reporting	<p>SC will report to the Scientific Director.</p>
Duration of term	<p>2 years from date of acceptance with the possibility of a 2 year renewal available twice.</p>

Reviewed and approved [insert date] by the Science Committee members.

Presented to and approved [insert date] by Board of Directors.

March 26, 2019 draft revision (dh)



**DRAFT PROPOSED Science Committee
Terms of Reference**